RELEASE LOCATION (Level 1 Users Only)

This function allows the user to release keys by the number of the location it is stored in rather than by the number of the key. This function can be used to release a location that is not recognising the key. To release a key by location, follow these steps:

Note: You must know the number of the Box and Slot prior to performing the Release Location function. Each Box Starts from Location 1 to 48 and are made up of 16 locations per module starting from left to right (refer to diagram below)

KeyWatcher Cabinet Modules

Locations
1 to 16

Locations
17 to 32

Locations
33 to 48

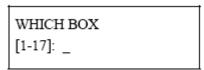
1) Acc	ess the KeyWatche	r and select I	Main Menu i	tem Utilities	The following	g will be dis	splayed:
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2) Press the down arrow key until the following is displayed:



3) Press **ENT**. The following will be displayed: (If your system has only one box, skip to step 5)



4) Enter the number of the box you wish to release the location in and press ENT. The following will be displayed

WHICH SLOT	
[1-60]: _	

5) Enter the number of the slot (location) you wish to release and press ENT. The following will be displayed.

OPEN DOOR BOX ??

6) Open the door to the box number indicated and the location selected will release just as if the key were being removed. The following will be displayed:

RELEASE LOCATION ??

7) Remove the key to the location number specified. The following will be displayed:

CLOSE DOOR BOX ??

8) Close the door and the display will return to step 3. Press the CLR button to escape back to Date/Time.